



AGENCY, INC.

A P P L I C A T I O N F O R T I T L E I N S U R A N C E

Date: \_\_\_\_\_ Purchase Price: \_\_\_\_\_  
 Due Date: \_\_\_\_\_ Purchase \_\_\_\_\_ Refinance \_\_\_\_\_  
 Mortgage Amount: \_\_\_\_\_

**APPLICANT**

**PURCHASERS ATTORNEY (If Applicable)**

Company/Firm:		Firm:							
Contact:		Attorney:							
Address:		Address:							
Phone:	Fax:	Phone:	Fax:						
Email:		Email:							
Send title report by?	Mail	Fax	FedEx	E Mail	Send title report by?	Mail	Fax	FedEx	E Mail

**PROPERTY**

Property Type:	Residential	Commercial	Condominium	Co-op	New Construction	Vacant
Record Owner(s):						
Premises To Be Insured:						
County:	District:	Section:	Block:	Lot:		

**PURCHASER/BORROWER**

Purchaser/Borrower(s):	SS#:
Purchaser/Borrower(s):	SS#:

**LENDER & SETTLEMENT AGENT OR BANK ATTORNEY**

**SELLERS ATTORNEY (If Applicable)**

Proposed Insured Bank:		Firm:							
Bank Attorney:		Attorney:							
Address:		Address:							
Phone:	Fax:	Phone:	Fax:						
Email:		Email:							
Send title report by?	Mail	Fax	FedEx	E Mail	Send title report by?	Mail	Fax	FedEx	E Mail

**MUNICIPAL SEARCHES – Select Customary or Order Individually**

**SURVEY INSTRUCTIONS**

Order Customary Includes:

- Tax, Bankruptcy, Patriot Act, CO and Street Report.
- NYC add: Housing and Building, Fire and Emergency Repair.
- Westchester & Upstate – add: Building Department  
or

Locate Survey

Order New Survey

Survey Attached, Order Inspection

Tax  
Bankruptcy  
Patriot Act

Street Report  
Certificate of Occupancy  
Sewer

Housing and Building  
Fire  
Emergency Repair

Not Applicable Mortgage Only

Will Advise Regarding Survey

Other instructions: \_\_\_\_\_